

RailTel’s Bid Specific Additional Terms & Conditions

Information to Bidder for the “Supply, Installation & Commissioning of Office furniture including Work stations, Chairs, Conference Table Side Table Sofa and Pedestal for storage in RailTel Western Region office at Mahalaxi, Mumbai”

Ref: GeM Bid No. GEM/2023/B/4412308

O0Dated: 05/01/2024

- The item/items in this bid should be quoted as per the technical specifications. *The details of the specifications along with consignee/site details are also available on website www.railtelindia.com*

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TReDS feature available	Yes, on m1xchange portal (url: https://www.m1xchange.com)
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- 1 In the specification wherever support for a feature has been asked for, it will mean that the feature should be available without RailTel requiring any other hardware. Thus, all hardware required for enabling the support/feature shall be included in the offer. The technical specifications are mentioned in **Annexure-I**.
- 2 OEM or Authorized dealer/ distributor/ Partner/ Trader authorized by OEM specific to this bids should have a registered office in India to provide sales and 24x7 support in India. The certificate to this effect should be submitted.
- 3 In case of the bidder is Authorized dealer/ distributor/ Partner/ Trader authorized by OEM specific to this bid, a certificate from the OEM to this effect should be submitted as per the **Annexure-II** (MAF).
- 4 GSTIN ID of vendor should be provided from where goods will be supplied.

5 Delivery Period, Consignee Address and inspection

5.1 **Delivery Period:** The supplier will have to supply, Installation & Commissioning the material within **30 days** from the date of issue of confirmed PO.

5.1.1 If the supplier fails to deliver the stores or any installment thereof within the period fixed for such delivery in the contract or as extended or at any time repudiates the contract before the expiry of such period the Purchaser may without prejudice to his other rights recover from the Contractor, as agreed, the LD a sum equivalent to 0.5 (half) per cent of the prices of any stores (including elements of taxes, duties, freight, etc.) which the Contractor has failed to deliver, within the period fixed for delivery in the contract or as extended for each week or part of a week, during which the delivery of such stores may be in arrears, where delivery thereof is accepted, after expiry of the aforesaid period. The upper limit for recovery of liquidated damages will be 10% (Ten Percent) of Total contract value provided in the contract.

- 5.2 **Name of locations for Consignee Address: As per the Annexure-V.**
- 5.3 Inspection will be done by Consignee.
- 6 Estimated cost of tender & Earnest Money Deposit (EMD):**
- 6.1 **Estimated cost of tender:** Estimated cost of the Tender is **Rs1533711/-** (Incl. GST).
- 6.2 **Earnest Money Deposit (EMD): Rs 30,700/-** with Payment online through RTGS/ internet banking in Beneficiary name RailTel Corporation of India Limited Account No. 11037321307, IFSC Code SBIN0001821, Bank Name: State Bank of India, Branch address: Churchgate Branch, Maharshi Karve Marg, Mumbai- 400020.
- 6.2.1 The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category. **Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.**
- 6.2.2 No exemption is, however, applicable to these units from payment of security deposit/ Performance Bank Guarantee.
- 6.2.3 **The Bid received without EMD/ documentary proof of exemption of EMD as per above clause will be summarily rejected.**
- 6.2.4 Earnest Money of the unsuccessful bidder will be discharged/returned as promptly as possible. No interest shall be payable on the EMD.
- 6.3 RailTel is registered with m1xchange TReDS platform having buyer registration number "BUYER00001496". The URL for m1xchange platform is <https://m1xchange.com>. MSE suppliers/vendors are required to register themselves on m1xchange platform for availing the facility of bill discounting on TReDS portal. The bidder is mandatorily required to submit its TReDS registration number (as provided by m1xchange portal) and GRN (Goods/Service Receipt Note) Number (as provided by RailTel on delivery of Goods/Service) while submitting the invoices if requires to avail TReDS facility.
- 6.4 MSE vendor will bear all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting charges, Interest on financing, or any other charges known by any name shall be borne by MSE vendor.
- 6.5 MSE vendor hereby agrees to indemnify, hold harmless and keep RailTel and affiliates, Directors, Officers, representative, agents and employees indemnified, from any and all damages, losses claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS platform or from the use of Services from the Buyer's breach of any of the

terms and conditions of the Usage terms or of this agreement and any applicable Law on a full indemnity basis.

- 6.6 RailTel shall not be liable for any special, indirect, punitive, incidental or consequential damages or any damages whatsoever (including but not limited to damage for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.
- 7 This bid complies with "Public Procurement (preference to make in India) Policy Order, 2017 or latest issued by DIPP and Public Procurement Policy for Micro and Small Enterprises (MSEs) order,2012" or latest issued by MoSME."

The bidders claiming the preference have to submit relevant documents prescribed under relevant order.

8 Security Deposit /Performance Bank Guarantee:

The successful tenderer shall submit security deposit in the form of DD or irrevocable Bank Guarantee from any scheduled bank for due fulfillment of contract as per the details given below:

Security Deposit/Performance Bank Guarantee @ **10%** of total value of Purchase Order. Performance Security is to be furnished by a specified date [generally 30 (thirty) days after notification of the award] and it should remain valid for a period of 90 (ninety) days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations allowing claim period of one year (in the event of forfeiture of the bank guarantee) on top of the guarantee period. PBG format specified in **Annexure-IV**.

- i. Successful tenderer is required to furnish security deposit within 30 days of issue of LOA/PO failing which a penal interest of 15% per annum shall be charged for the delay period i.e. beyond 30 (thirty) days from the date of issue of LOA/PO. The performance security should cover warranty period as per the tender conditions.
- ii. The security deposit/PBG shall be submitted to RCIL/WR, Mumbai.
- iii. A separate advice of the BG will invariably be sent by the BG issuing bank to the RailTel's Bank through SFMS and only after this the BG will become acceptable to RailTel. It is therefore in own interest of bidder to obtain RailTel's bank IFSC code, its branch and address and advise these particulars to the BG issuing bank and request them to send advice of BG through SFMS to the RailTel's Bank.

The security deposit/Performance Bank Guarantee shall be released after successful completion of Contract obligations under the contract, duly adjusting

any dues recoverable from the successful tenderer. Payment of Security Deposit in the form of Pay Order/Demand Draft should be made in favor of "RailTel Corporation of India Ltd" payable at Mumbai.

Note:

1. Any Performance security upto a value of Rs. 5 Lakhs is to be submitted through online transfer only
2. No interest shall be paid on the amount of Performance Security held by RailTel, at any stage.

9 Eligibility Criteria:

9.1 Technical Eligibility for Bidder:

The tenderer must have successfully completed any of the following during last 07 (seven) years, ending last day of month previous to the one in which tender is invited:

- Three similar works each costing not less than the amount equal to 30% of advertised value of the tender, or
- Two similar works each costing not less than the amount equal to 40% of advertised value of the tender, or
- One similar work each costing not less than the amount equal to 60% of advertised value of the tender.

Similar Work- Supply, Installation & Commissioning of Office furniture and firm should have experience of working in Central and State Government / PSUs

Note-: Work experience certificate from private individual shall not be considered. However, in addition to work experience certificates issued by any Govt. Organization, PSU or any reputed Telecommunications company (TELCO), work experience certificate issued by Public listed company having average annual turnover of Rs 500 crore and above in last 3 financial years excluding the current financial year, listed on National Stock Exchange (NSE) or Bombay Stock Exchange (BSE), incorporated/registered at least 5 years prior to the date of opening of tender, shall also be considered provided the work experience certificate has been issued by a person authorized by the Public listed company to issue such certificates.

In case tenderer submits work experience certificate issued by public listed company, the tenderer shall also submit along with work experience certificate, the relevant copy of work order, bill of quantities, bill wise details of payment received duly certified by Chartered Accountant, TDS certificates for all payments received and copy of final/last bill paid by company in support of above work experience certificate.

9.2 Financial Criteria for Bidder:

The bidder should have minimum cumulative turnover from operation in the previous three financial years and the current financial year, at least 150% of the advertised

value of the tender. The tenderers shall submit Certificates to this effect which may be an attested Certificate from the concerned department / client or Audited Balance Sheet duly certified by the Chartered Accountant/Certificate from Chartered Accountant duly supported by Audited Balance Sheet. The contact details of CA/Statutory Auditor along with UDIN No. shall be mandatorily mentioned on copy of certified Balance Sheet/Certificate.

Note: Client certificate from other than Govt. Organization should be duly supported by Form 16A/26AS generated through TRACES of Income Tax Department of India.

- 9.3 Bidder should have authorization specific to this tender from respective OEM as per **Annexure-II**. If OEM is directly participating in the Bid, self-declaration in this connection required to be submitted.
- 9.4 Bidder should not have been banned/blacklisted by any Govt./Semi Govt./PSU/State Govt./Any Telecom entity in India for the supply of the material. An undertaking to this effect signed by the authorized signatory to be submitted by the Bidder.

10 Variation of Quantities at the Time of Award

- i. The purchaser reserves the right to increase or decrease the quantity to be ordered up to 30 percent at the time of placement of contract. The purchasers also reserve the right to increase the ordered quantity by up to 30% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
- ii. The provision of + (plus) 30% Option Clause shall be applicable as a Special Condition of Contract with a minimum purchase value of Rs. 1.5 Crores, for fixed quantity contracts, for procurements of materials of which the requirements are of continuing nature. However, such a threshold for inclusion of Option Clause may be decided by RailTel as deemed fit.

11 Warranty:

The materials are to be warranted for 12 months from date of delivery.

12 Payment Conditions: -

The following documents are to be submitted for payment:

- Original Tax Invoice. (With separate Tax amount, containing POS, RailTel GSTN and Supplier GSTN).
- Delivery Challan/E-way bill
- Warranty certificate of OEM
- Performance Bank Guarantee
- 100% against delivery of material

13. Any changes in the statutory taxes and duties during the contract period shall be on Railtel account with the original DOC. Beyond DOC, changes in statutory taxes & duties shall be on Railtel's account only when delay in account of Railtel.
14. The tenderers shall submit a notarized affidavit on a non-judicial stamp paper stating that they are not liable to be disqualified and all their statement/documents submitted along with bid are true and factual. Standard format of the affidavit to be submitted by the bidder is enclosed as **Annexure-III. Non submission of a notarised affidavit by the bidder shall result in summarily rejection of his/their bid.** And it shall be mandatorily incumbent upon the tenderer to identify state and submit the supporting **documents duly self-attested** by which they/he is qualifying the Qualifying Criteria mentioned in the Tender Document. It will not be obligatory on the part of Tender Committee to scrutinize beyond the submitted document of tenderer as far as his qualification for the tender is concerned.

The RailTel (RCIL) reserves the right to verify all statements, information and documents submitted by the bidder in his tender offer, and the bidder shall, when so required by the RailTel (RCIL), make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification by the RailTel (RCIL) shall not relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of the railway thereunder.

In case of any wrong information submitted by tenderer, the contract shall be terminated. Performance Guarantee (PG) of contract forfeited and agency barred for doing business on RailTel (RCIL).

15 **Online Submissions:**

The bidder is required to upload and submit the following documents on line before due date & time of bid. The due date & time for closing of the bid as per GeM Bid and the bid will be opened as per GeM Bid.

- (i) EMD.
- (ii) Clause wise compliance along with all mentioned documents/annexures for all clauses of GeM Bid and ATC (Information to bidder) documents.
- (iii) Data Sheet of offered item/equipment.
- (iv) Financial (Certified copies of audited balance sheets/annual reports of last three preceding financial years) and Technical Eligibility Criteria documents.
- (v) Technical Compliance of all Specification of items as per ATC documents.
- (vi) Proof of document required against Eligibility criteria of OEM and Bidder vide para -9.
- (vii) MAF/OEM Authorization as per **Annexure-II.**
- (viii) Notarized affidavit on a non-judicial stamp paper as per **Annexure-III.**
- (ix) Duly notarized Power of Attorney in name of authorized signatory as per Clause No. 19

- (x) NIL deviation declarations as per **Annexure- VI.**
- (xi) Self-Certification under preference to “MAKE IN INDIA” Policy as **Annexure-VII.**

16 Offline submission:

Original copy of documents shall be submitted by tenderer offline at RailTel Corporation of India Western Railway Microwave Complex, Senapati Bapat Marg Mahalaxmi (West) Mumbai - 400013 at any point of time whenever asked for verification. In case original are not produced before provided due date, bid may be rejected.

17 Make in India

The provisions of the Public Procurement (Preference to Make in India) Order 2017 dated June 15, 2017 (or subsequent revisions, if any) by Department of Industrial Policy and Promotion, GoI shall apply to this tender to the extent feasible. Minimum Local Content for SOR items shall be 50% for purchase preference as per the Notification No. 18-10/2017-IP dated 29th August 2018 issued by Department of Telecommunications, Ministry of Communications or as per the latest notification. Bidder shall be required to give a self-certification in his bid that the item offered meets the local content and shall give details of the location(s) at which the local value addition is made. Bidder should submit Self Certification under preference to “MAKE IN INDIA” Policy as **Annexure-VII.**

In case of any false declaration, action shall be taken in line with the provisions of the PPP-MIII order.

In cases of procurement for a value excess of Rs. 10 crores, the ‘Class-I local supplier/ Class-II local supplier’ shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

18 Power of Attorney

Power of attorney in favor of the signatory duly authorizing the signatory shall be submitted online before the due date and time of submission of the e-Tender and Original copy is needed to be submitted by the successful bidder as per the clause-16 above.

- Note:**
- 1) The bidder is required to give acceptance of all the clauses of **GeM bid, ATC** and RailTel’s Bid Specific **ATC** document. Any deviation/ non-acceptance may lead to rejection of the bid.
 - 2) Information to Bidder viz. corrigendum/ addendum/ amendments etc. for this bid shall be posted on www.railtelindia.com and GeM only.

- 3) This bid is governed by the Specific Additional Terms & Conditions and General Terms & Conditions laid down by the GeM against **GeM Bid No: GEM/2023/B/**
- 4) After opening of the technical bid no correspondence/ submission of document made at the initiative of the bidder will be entertained. However, the purchaser can, if required, ask for clarifications in writing which need to be submitted before a target date. The clarifications submitted as required by the purchaser before the target date will be considered.
- 5) **In case, if any contradiction between GeM Bid, Additional Terms & Conditions, RailTel's Bid Specific Additional Terms & Conditions and General Terms & Conditions, RailTel's Bid Specific Additional Terms & Conditions will prevail.**

Annexure-I

SCHEDULE OF REQUIREMENTS AND TECHNICAL REQUIREMENTS & SPECIFICATIONS

- i. The Furniture product should have service life for next 05 Years from date of delivery.

ATC

Additional Parameters 1	OEM of the Product should have valid ISO 9001:2015 ,ISO 45001:2018 ,ISO 14001:2015 certificates from NACB accredited agency only.
Product Certificates	Bidder must submit a valid Green Guard (UL) BIFMA , Green Pro & Indoor Advantage Gold and GRIHA & SVAGRIHA Certificates.

SOR

Sr. No	ITEM Description	HSN CODE	UNIT	Qty	Basic Rate	GST	Total Amount in Rs.
1	Executive Table with ERU Attached Pedestal			1			
2	Executive Revolving Chair with Headrest			1			
3	Visitor Chair			3			
4	K.D Sliding Door Unit			1			
5	3 Seater Sofa			1			
6	Executive Table with ERU			1			
7	Executive Revolving Chair with Headrest			1			
8	Visitor Chair			3			
9	K.D Sliding Door Unit			1			
10	8 Seater Laminated			1			

	Conference Room Table						
11	Conference Room High Back Chair			1			
12	Conference Room Chairs			7			
13	6 Seater Recta Workstations Size: 1200W x 600D x 750H Providing and placing WISH panel			3			
14	Revolving Chair			18			
15	K.D Sliding Door Unit			9			

Annexure - I

SPECIFICATION

1. CIGNUS TABLE WITH ERU ATTACHED PEDESTAL

Size :- 1800x2100x750

Primary Work Surface Made of 25mm thick pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping.

Secondary Work Surface Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.

Modesty Panel Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.

Under structure Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Integrated Pedestal Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Integrated pedestal made of 25 mm thick pre-laminated twin board of E1-P2 grade and approved shade.

Confirming to IS : 12823 : 1900, Edge banded with matching 2 mm thick PVC lipping. Drawer fronts made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Pedestal construction is BOX-BOX-FILE type which Uses powder coated 400 MM long metal Panel Drawer Slides. Drawer extension is 325 MM. Drawers have a soft closing & anti slam mechanism. Handles are provided for ease of opening. Pedestals are provided with lock for security.

2. EXECUTIVE REVOLVING CHAIR WITH HEADREST MODEL : THRIVE PLUS.

Providing, assembling, transporting & placing in position Executive Revolving office chair of THRIVE PLUS high back with Headrest SEAT/BACK ASSEMBLY: The seat consists of 1.4 +/- 0.1 cm thick hot - pressed plywood upholstered with fabric and moulded polyurethane form.it has a seat depth adjustment of 5.0 +/-0.3. cm integrated in the seat through a sliding mechanism. Seat Size : 50.0 cm W x 49.0 cm D BACK ASSEMBLY : the back is injection moulded in glass filled polyamide which is upholstered with Mesh Fabric. the back consist of adjustable lumber support made of injection moulded polypropylene having an adjustment of 6.0 + 01.cm Back Size 50.0 cm W x 68.0 CM H POLYURETHANE FOAM: The Polyurethane foam for seat is of density = 55 +/- 5 kg/m ARMRESTS: the armrest is having three way adjustment glass filled polyamide arm structure with PU armtop and height adjustment of 7.0 +/-0.5 cm the armtop swivel and To-fro movements the inner tube of armrest is chrome plated . Centre tilt MECHANISM: The adjustable tilting mechanism is designed with the following features: 360 degree revolving type. 3-position tilt-limiter giving option of variable tilt angle to the chair with anti shock feature. Headrest : injection moulded in glass filled polypropylene which is upholstered with foam and fabric its assembled over the full back chair PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment has an chrome plated with an adjustment stroke of 9.0+/- 0.3 cm. PEDESTAL ASSEMBLY: The pedestal should be high pressure die cast polished aluminium and fitted with 5 nos. twin wheel castors. The pedestal should be 65.0±0.5 cm. TWIN WHEEL CASTORS :5 nos. twin wheel castors are injection moulded in black glass filled polyamide having 6.0 ± 0.1 cm wheel diameter assembled to the pedestal SLED BASE FRAME : the chrome plated tubular frame should be 2.5+/-0.03 cm 0.2+/-0.02 cm the M.S Round tube with plastic caps injection moulded glass filled polypropylene having 60 mm wheel diameter. All complete as per Architectural drawing and direction of Engineer in charge.

3. VISITOR CHAIR MODEL :- 9U12/R

Seat Assembly : The seat Assembly should be made up of 1.2+0.1 cm.thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded polyurethane foam. Seat Size : 47.0 cm (W) x 48.0 cm (D). Back Assembly : The back Assembly should be made of Powder coated (OFT 40-60 microns) Tubular frame of 2.54+ 0.03.cm x 0.2+0.16 cm thk. MS ERW tube designed with contoured lumber support for extra comfort. The back should be upholstered using double layer spacer mesh fabric with high tenacity yarn Back size : 46.5cm (W) x 60.5cm (H)3.HIGH RESILIENCE (HR) POLYURETHANE FOAM: The HR polyurethane foam should be moulded with density =45+/-2 kg/m³ and hardness load 16 ± 2 kgf for 25% compression. ARMRESTS: The one-piece armrests should be injection moulded from black Co-polymer Polypropylene. . TUBULAR FRAME: The powder coated (DFT 40-60.microns) tubular frame should be cantilever type & made of $\varnothing 2.54 \pm 0.03$ cm. x 0.2 ± 0.016 cm thick M.S.E.R.W. Tube.

4. K.D SLIDING DOOR UNIT WITH WOODEN TOP MODEL :- VSDU-10

Overall Dimensions of VSDU - 10 shall be 1200mm (W) x 450mm (D) x887.5mm (H). The top shall be wooden top PLB (25 mm add in unit height). The Rigid Knock Down Construction , Back , Sides and Door shall be made from 0.7 mm high yield strength CRCA ,rest in 0.8 mm CRCA . CRCA - 'D' Grade as per IS-513. Sliding door arrangement shall have sliding door with top hanging arrangement to prevent derailment. Each door shall be provided with 2 plastic roller having steel ball bearing for smooth movement of door & less noise. Locking shall be 5 lever cam lock for safe locking. Handle shall be plastic flush & recessed handle. Shelving shall have Height wise adjustable shelf mounting. Uniformly Distributed Load Capacity of the shelf is 40 Kg maximum. VSDU - 10 shall have 2 no. of adjustable half shelves. Accessories optional shall be cradle with pipes for hanging instated files. Leveller shall be screw type leveller with hex plastic base and overall finish shall be epoxy polyester coated to the thickness of 50 microns . For VSDU 10 - A4 size box file can be stored vertically on both the shelves .

5. 3 SEATER SOFA MODEL : PARTO

Overall Size :

Width : 175cm
Depth : 87cm
Height : 76cm
Seating Height : 39.5cm

Covering Material for Seat and Backrest should be Leatherite Backrest Cushion Material - Foam Density of Cushion of Backrest Material (Kg/Cubic M) 28 , Density of Cushion of Seat Material ± 3 (Kg/Cubic M) - 35 Total Length - 1750 mm , Total Height - 760mm , Total width - 870mm ,Frame Structure Material and size (± 1 mm) 18 mm thick Teak Plywood

6. EXECUTIVE TABLE MODEL :- CIGNUS 1650 WITH ERU

Primary Work Surface Made of 25mm thick pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Secondary Work Surface Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.

Modesty Panel Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Under structure Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping.

Integrated Pedestal Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade. Confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping.

Drawer fronts made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top

Pedestal construction is BOX-BOX-FILE type which Uses powder coated 400 MM long metal Panel Drawer Slides. Drawer extension is 325 MM. Drawers have a soft closing & anti slam mechanism. Handles are provided for ease of opening.

Pedestals are provided with lock for security.

7 . REVOLVING CHAIR MODEL :- MOTION

Revolving High Back Chair Model : MOTION - "1. SEAT/BACK ASSEMBLY: The cushioned seat assembly consists of seat base moulded in glass-filled Poly-amide, moulded Polyurethane foam & upholstered with high stretch knitted polyester fabric. The cushioned back assembly consists of back inner moulded in Polypropylene in-situ moulded with Polyurethane foam & upholstered with high stretch knitted polyester fabric. Back Size : 45.5 cm. (W) x 53.0 cm. (H) Seat Size : 48.5 cm. (W) x 49.0 cm. (D)

1. HIGH RESILIENCE (HR) POLYURETHANE FOAM: The HR polyurethane foam used in seat and back cushion is moulded in Density Min 48 kg/m³, and hardness load 15 ± 2 kgf as per IS:7888 for 25% compression.
3. TILT MECHANISM, SPINES & SPINE CONNECTOR: The seat and back are firmly connected to the base frame and are cantilevered in such a way that it gives a multi-dimensional movement possibility just with a simple lean on the sides or back, without need for complex manual adjustments. The cantilevered seat offers impact cushioning while sitting and synchronises with the back movement during posture changes. The "S" shaped spines moulded in high strength glass-filled Poly-amide and the spine connector moulded in glass-filled Poly-amide form the back-spine structure involved in multi-dimensional recline motion. The variable tilt angle recline motion can be adjusted with 3 position Tilt Limit feature which should

be inbuilt in seat base and the tension (return force) should be user weight dependent.

4. **FIXED ARMRESTS:** The assembly should be having Fixed arm rest structure moulded in glass-filled Poly-amide. The Armrest Top should be made up of integral skin PU moulded over plastic inner moulded in glass-filled Poly-amide.

5, **PNEUMATIC HEIGHT ADJUSTMENT:** The seating height can be adjusted with a pneumatic gas-lift having an adjustment stroke of 9.2 ± 0.3 cm

6. **PEDESTAL ASSEMBLY:** The pedestal should be injection moulded in glass-filled Poly-amide and fitted with 5 nos. twin wheel castors. The pedestal should be 66.0 ± 0.5 cm. pitch centre diameter and 76.0 ± 1.0 cm. with castors

7. **TWIN WHEEL CASTORS:** 5 nos. twin wheel castors are injection moulded in Poly-amide having 5.0 ± 0.1 cm wheel diameter assembled to the pedestal

8 K.D SLIDING DOOR UNIT WITH WOODEN TOP MODEL :- VSDU-5

Overall Dimensions of VSDU - 05 shall be 900mm(W)x450mm(D)x1192.5mm(H) . The top shall be wooden top PLB(25 mm add in unit height) . The Rigid Knock Down Construction , Back , Sides and Door shall be made from 0.7 mm high yield strength CRCA ,rest in 0.8 mm CRCA . CRCA - 'D' Grade as per IS-513 . Sliding door arrangement shall have sliding door wth top hanging arrangement to prevent derailment . Each door shall be provided with 2 plastic roller having steel ball bearing for smooth movement of door & less noise . Locking shall be 5 lever cam lock for safe locking . Handle shall be plastic flush & recessed handle . Shelving shall have Height wise adjustable shelf mounting . Uniformly Distributed Load Capacity of the shelf is 40 Kg maximum . VSDU - 05 shall have 2 no. of adjustable full shelves . Accessories optional shall be cradle with pipes for hanging instadex files . Leveler shall be screw type leveler with hex plastic base and overall finish shall be epoxy polyester coated to the thickness of 50 microns . For VSDU A4 size box file can be stored vertically on both the shelves .

9. WORKSTATIONS 6 SEATER

6 Seater Recta Workstations Size: 1200W x 600D x 750H Providing and placing WISH panel & tile based modular workstation, with partition thickness

52.4 mm thk 22.5 mm thk and ht - 1200 including powder coated aluminium trims. SPLIT Tiles: Combination of two finishes for the top tiles on the user side shall be split fabric tackable along with split white board. Wire Management - Wires shall be taken into the system through cable ducts from the junction boxes and it is carried upto the panels through concealed conduits inside the blocks.legs - out of 25 mm thk prelam particle board with flat pvc lipping edge banding considered only on the open end conditions or metal powder coated legs at the end and shared condition.Worksurface - out of 25 mm thk prelam particle board with flat pvc lipping edge banding of size 1200x 600D. Nova Top Supporting pedestal flat metal front, full ht free standing central locking of size 390 mm w x 435 mm d x 720 mm ht 3dr = 2box+1file. with keyboard tray Model : WISH

10. 8 SEATER LAMINATED CONFERENCE ROOM TABLE. MODEL: - MINGLE

Worktop: Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Soft closing dual access flap provided for access to power supply and data cables. Understructure: The Under-structure consists of mixture of 25mm and 18mm Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Anodised aluminium alloy 63400 - WP profile is added at bottom edges for improving the aesthetics. The product has a knock-down construction. Wire management: A wire raiser made of 0.8mm CRCA MS IS:513. It is epoxy polyester powder coated (DFT 40-60 microns) for flow of wires and cables. A Power box with 2 cut-outs on either sides for standard 8 module Anchor Roma is provided. Beside each cut-out, an additional cutout with plate is provided for mounting Audio Visual Cables(eg. HDMI,VGA-A,etc).

Annexure-II

**RGM/WR
RailTel Corporation of India Ltd.**

Dated:

.....
.....
.....

Subject: Manufacturer Authorization form (MAF) to M/s for

Ref: GeM Bid No. GEM/2023/B/ dated:2023

Dear Sir,

We, M/s....., are established and reputed manufacturer and service provider of(Product details), having our registered office at

We hereby authorize M/s (bidder name), Office to participate in bid and subsequently upon award of the bid to execute the supply and Installation & Commissioning of our range of products against your above said bid.

We further extend our warranty for years for our range of products offered by M/sagainst the above-said bid.

Thanking you,
Best regards,

Authorised Signatory

Annexure-III

FORMAT FOR AFFIDAVIT TO BE UPLOADED BY TENDERER ALONGWITH THE TENDER DOCUMENTS

(To be executed in presence of Public notary on non-judicial stamp paper of the value of Rs.100/-. The stamp paper has to be in the name of the tenderer) **

I..... (Name and designation)** appointed as the attorney/authorized signatory of the tenderer (including its constituents),
M/s._____ (hereinafter called the tenderer) for the purpose of the Tender documents for the work of _____ as per the tender No._____ of RailTel/WR, do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

- (i) I/We the tenderer (s) am/are signing this document after carefully reading the contents.
- (ii) I/we the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
- (iii) I/We hereby declare that I/We have downloaded the tender documents from RailTel's website www.railtelindia.com or GeM Portal gem.gov.in. I/We have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenderers, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
- (iv) I/We declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
- (v) **I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.**
- (vi) **I/We declare that the information and documents submitted alongwith the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents submitted by us.**
- (vii) I/We undersigned that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender EMD besides banning of business for five year on entire IR. Further, I/we (*insert name of*

the tenderer) ** _____ and all my/our constituents understand that my/our offer shall be summarily rejected.

- (viii) I/we also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of EMD/SD and Performance Guarantee besides any other action provided in the contract including banning of business for five year on entire IR.

**DEPONENT
SEAL AND SIGNATURE
OF THE TENDERER**

VERIFICATION

I/We above named tenderer do hereby solemnly affirm and verify that the contents of my/our above affidavit are true and correct. Nothing has been concealed and no part of it is false.

**DEPONENT
SEAL AND SIGNATURE
OF THE TENDERER**

Place:

Dated:

** The contents in Italics are only for guidance purpose. Details as appropriate are to be filled in suitably by tenderer. Attestation before Magistrate/Notary Public.

Annexure -IV

**Guarantee Bond for Performance Guarantee
(On Stamp Paper of requisite value)
(To be used by approved Scheduled Banks)**

1. In consideration of the RailTel Corporation of India Limited, Registered office at Plate-A, 6th Floor, Office Block, Tower-2, East Kidwai Nagar, New Delhi-110023 and Regional office at RailTel Corporation of India Ltd, Mahalaxmi Railway Microwave Compound, Senapati Bapat Marg, Mahalaxmi- Mumbai- 400 013 (hereinafter called "the RailTel") having agreed to exempt **(Name and address of the Company/ Contractor both Registered and Regional office address)** (hereinafter called "the said Contractor(s)") from the demand, under the terms and conditions of an L.O.A No..... Dated..... [L.O.A Date] made between and RailTel Corporation of India Limited, for [Name of Work/Supply of Materials] (hereinafter called "the said Agreement") of **Performance Guarantee** for the due fulfillment by the said contractor's) of the terms and conditions contained in the said Agreement, or production of a Bank Guarantee for Rs..... (Rs. Only). We, (indicate the name of the Bank and address) hereinafter referred to as " the Bank") at the request of. M/s..... Contractor(s) do hereby undertake to pay the **RailTel** an amount not exceeding Rs. Against any loss or damage caused to or suffered or would be caused to or suffered by the RailTel by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said Agreement.

2. We, Bank (indicate the name of the Bank and address) do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on demand from the **RailTel** stating that the amount is claimed is due by way of loss or damage caused to or would be caused to or suffered by the **RailTel** by reason of breach by the said Contractor(s) of any of terms or conditions contained in the said Agreement or by reason of the Contractor(s) failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.

3. We, Bank (indicate the name of the Bank and address) undertake to pay to the **RailTel** any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) / Supplier(s) in any suit or proceedings pending before any court or Tribunal relating thereto our liability under this present being, absolute and unequivocal.

The Payment so made by us under this Bond shall be a valid discharge of our liability for payment thereunder and the Contractor(s) / Supplier(s) shall have no claim against us for making such payment.

4. We, Bank (indicate the name of the Bank and address) further agree that the Guarantee herein contained shall remain in full force

and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the RailTel under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till **RaiITel** certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this Guarantee. Unless a demand or claim under the Guarantee is made on us in writing on or before the
We shall be discharged from all liability under this Guarantee thereafter.

5. We,(indicate the name of the Bank and address) further agree with the **RaiITel** that the **RaiITel** shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the Agreement or to extend time of to postpone for any time or from time to time any of the powers exercisable by the **RaiITel** against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension to the said Contractor(s) or for any forbearance, act or omission on the part of **RaiITel** or any indulgence by the **RaiITel** to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have affect of so relieving us.
6. This Guarantee will not be discharged due to the change in the Constitution of the Bank or the Contractor(s) Supplier(s).
7. We, (indicate the name of Bank) lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the **RaiITel** in writing.
8. Notwithstanding anything contained herein,
 1. Our liability under the Bank guarantee shall not exceed Rs. (In Rupees)
 2. This Bank Guarantee shall be valid up toand
 3. We are liable to pay the guaranteed and or any part thereof under this Bank Guarantee only and only if you serve upon is a written claims or demand or before
..... (date of expiry of guarantee).

Dated the day of 2023 for
.....
(Indicate the name of the Bank)

Witness:

1. Signature
Name
2. Signature
Name

Annexure - V

Note: All the locations/stations name given above are tentative and may change. Successful Bidder may ask the final location with complete address after finalizing the tender. RailTel has the right to change location within RailTel Western Region area & firm has to supply & commission at location given by RailTel.

Annexure-VI

PROFORMA FOR Nil Deviation Component Compliance
Undertaking Letter
(TO BE SIGNED BY BIDDER)

To,
Regional General Manager/WR
RailTel Corporation of India Ltd.
Mahalaxmi, Mumbai-400013

Dear Sir,

Sub: NIL Deviation Compliance for **GeM Bid No. GEM/2023/B/ Dt2023**

Over and above all our earlier conformations and submissions as per your requirements of the bid, we confirm that,

We will ensure our unconditional compliance of all the terms and conditions as mentioned in the Tender document. In case of any deviation, the same should be attached as an Annexure (as per Format given below) to this form. In case of any deviation, RailTel reserves the right to reject the bid without giving any justification. Format of Annexure (Deviation Statement)

S. No.	Clause No. & Chapter No.	Existing Clause of Tender	Proposed Clause	Remarks, if any

All the proposed items to be supplied as per SOR for the technical specifications as mentioned in Annexure-I of Bid.

We hereby certify that the items/materials mentioned in our offer are complete.

We confirm that there is no requirement of any other hardware and software to fulfill requirements as per scope against the bid. If any additional hardware and software is required to meet in scope requirements, then it would be provided by us at no extra cost to RailTel.

Place:

Date:

Seal and signature of the bidder

(This Form along with Annexure (if required) should be on the letterhead of the bidder duly signed by an authorized signatory)

Annexure-VII

Self Certification under Preference to “MAKE IN INDIA” Policy

CERTIFICATE

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017, as amended from time to time and as applicable on the date of submission of tender, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum Local content (50%) as defined in above orders for the material against Tender No _____

Details of location at which local value addition will be made is as follows:

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rule for which for which a bidder or its successors can be debarred for up two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

Seal and Signature of Authorized Signatory
