

RailTel Corporation of India Ltd.
1-10-39 to 44,6A,6th Floor, Gumidelli Towers, Begumpet Airport Road,
Opp. Shoppers stop, Begumpet, Hyderabad- 500016

RailTel CORPORATION OF INDIA LIMITED
(A Govt. of India Undertaking)

रेलटेल कॉर्पोरेशन ऑफ इंडिया लिमिटेड

(भारत सरकार का एक उपक्रम)

1-10-39 to 44, 6A, 6th Floor, Gumidelli Towers,
Begumpet Airport Road,
Begumpet, Hyderabad-500016

ELECTRONIC TENDER DOCUMENT
FOR

“Procurement of Permanently Lubricated HDPE Telecom duct and accessories as per SOR and Technical Specification

Open E- TENDER NO: RAILTEL/SR/SC/OT/24-25/25 dated 04-10-2024.

Due date for opening: 18-10-2024
(खोलने की नियत तिथि)



RailTel Corporation of India Limited

A Government of India (Ministry of Railways) Undertaking

Open E-Tender Notice No: RAILTEL/SR/SC/OT/24-25/25 dated 04-10-2024.

RailTel Corporation of India Ltd. (RailTel) invites e-Tenders for “**Procurement of Permanently Lubricated HDPE Telecom duct and accessories as per SOR and Technical Specification** as per as per schedule of requirement (SOR) and specification enclosed to the tender document.

a)	Start date of Tender downloading निविदा डाउनलोड करने की प्रारंभ तिथि	04-10-2024
b)	Submission date of bid बोली जमा करने की तिथि	18-10-2024 up to 15:00 hrs.
c)	Opening of e-bid ई-बोली खोलना	18-10-2024 at 15:30 hrs.
d)	Estimate Cost of Tender निविदा की अनुमानित लागत	Rs. 85,32,879/- (All Inclusive)
e)	Earnest Money (EMD) अर्नेस्ट मनी (EMD)	Rs. 1,70,700/-*
f)	e-Tendering portal for submission of bids बोलियां जमा करने के लिए ई-टेंडरिंग पोर्टल	https://railtel.enivida.com

Note:

- i. Eligible MSEs are exempted from EMD only. No other exemption will be given. However, UDYAM Certificate should be submitted by MSME/NSIC registered Firm.
- ii. Tender Notice and Tender Document are available on RailTel’s website and can be downloaded from www.railtelindia.com or from the e-Tendering portal <https://railtel.enivida.com>. For online bid submission the tenderer will have to necessarily download an official online copy of the tender document from portal <https://railtel.enivida.com>. All future Information viz. corrigendum /addendum/ amendments etc. for this Tender shall be posted on the e-Tendering Portal only. Printed copy of Tender document will not be sold from RailTel office.

The bidder shall bear all costs associated with the preparation, submission/participation in the bid. RailTel in no way will be responsible or liable for these costs regardless of the conduct or outcome.

S/d
(CH. Kalyan Raju)
GM/PROJ/SR
RailTel Corporation of India Limited

Open Tender No: RAILTEL/SR/SC/OT/24-25/25 dates 04-10-2024.

1. The item/items in this tender should be quoted as per the Technical Specifications (Annexure-A).
2. The bidder should be either OEM or his authorized dealer/distributor/partner.
 - a. In case of the authorized dealer/distributor/partner MAF (Form-III) from the OEM to this effect should be submitted.
 - b. If OEM is quoting, then OEM should submit the self-certificate as OEM.
 - c. All bidders should fulfil all Technical & Financial Eligibility criteria.
3. Bidders are required to submit duly filled and signed technical compliance of the item offered in Annexure-A.
4. The bidder shall upload the clause-wise compliance to this Tender Document.

5. Technical Eligibility Criteria:

The tenderer must have successfully completed any of the following during last 03 years (i.e., current year and three previous financial years), as on opening of bid:

Three similar supplies each costing not less than the amount equal to **15% (i.e., ₹ 12,79,932/-)** of advertised value of the tender,

or

Two similar supplies each costing not less than the amount equal to **20% (i.e., ₹ 17,06,576/-)** of advertised value of the tender,

or

One similar supply each costing not less than the amount equal to **35% (i.e., ₹ 29,86,508/-)** of advertised value of the tender.

Offers not accompanied by copies of POs and supplies completion certificate (user certificate in the format of Form no.1) will not be considered.

6. **Meaning of Similar Work:** Supply of PLB HDPE Ducts.

7. Financial Eligibility Criteria:

The bidder should have minimum cumulative turnover from operation in the previous three financial years and the current financial year, **at least 150% (i.e., ₹ 1,27,99,319/-)** of the advertised value of the tender. The tenderers shall submit Certificates to this effect which may be attested.

For Startups recognized by Department of Industrial Policy and Promotion DIPP:

The bidder should have minimum cumulative turnover from operation in the previous three financial years and the current financial year, **at least 50% (i.e., ₹ 42,66,440/-)** of the advertised value of the tender. The tenderers shall submit Certificates to this effect which may be attested.

Certificate from the concerned department / client or Audited Balance Sheet, Trading account and P&L duly certified by the Chartered Accountant/Certificate from Chartered Accountant duly supported by Audited Balance Sheet. The contact details of CA/Statutory Auditor along with UDIN No. shall be mandatorily mentioned on copy of certified Balance Sheet/Certificate.

Note: Client certificate from other than Govt. Organization should be duly supported by Form 16A/26AS generated through TRACES of Income Tax Department of India.

8. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of

purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

- 9. Earnest Money Deposit (EMD): Rs. 1,70,700/-** through payment online through RTGS / internet banking in Beneficiary name RailTel Corporation of India Limited Account No. 33946516594, IFSC Code SBIN0020299, Bank Name: State Bank of India, Branch address: Veer Chambers, Ranga Reddy District, Begumpet – 500016. The Bid received without EMD will be summarily rejected.

Note: Firms registered with UDYAM certification for the tendered item / work is exempted from submission of EMD. Firms claiming for the above exemptions under UDYAM certification have to submit supporting documents.

UDYAM Certificate with category as Traders are not eligible for EMD exemption.

- 10.** Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Tender document, and Corrigendum if any.

- 11. Inspection:** Pre dispatch inspection by RailTel's customer representative at firm's premises.

- i) In case material/equipment fails during inspection, the fresh lot of same material/ equipment shall be offered without any extra cost, by the manufacturer/supplier.
- ii) Inspection of the material, including that of raw material if deemed required shall be conducted by inspecting official of RailTel in exceptional circumstances, at the firm's premises.
- iii) The inspection shall be conducted by inspecting authority as per GCTC submitted by the firm for ensuring that the material supplied meets the required specifications.
- iv) Finished products shall be tested by the factory QC personnel before being supplied to RailTel for acceptance to ensure that they meet all quality requirements as per the relevant specifications. Duly filled in test formats indicating the results of such tests shall be submitted along with material.

- 12. Warranty:** The materials are to be warranted for **12 months** from date of receipt and acceptance of material by consignee.

- 13. Completion Period of Work:** The work should be complete within **45 days** from the date of issue of LOA/PO.

- 14. Schedule of Requirements:** As per Annexure-A.

- 15. Consignee Details:** As per Annexure-B.

- 16. Offer Validity: 20 days** from the date of opening of tender.

- 17. Technical Clarification:** K. Manikantan, Mgr/Proc/SR
7032915139 -manikantank@railtelindia.com

- 18. Security deposit (SD)/PBG:** The successful tenderer shall submit **10%** of total value of the stores/works detailed in the Acceptance Offer towards security deposit in the form of **DD/FDR or irrevocable Bank Guarantee** from any scheduled bank for due fulfilment of contract. The instrument shall be **valid for three months beyond the warranty period (15 Months)**. The security deposit shall be released after successful completion of contract including warranty period, duly adjusting any dues recoverable from the successful tenderer. Payment of Security Deposit in the form of Pay Order/Demand Draft should be made in favour of "**RailTel Corporation of India Ltd**" payable at Secunderabad only, within 30 days of issue of purchase order.

- 19. PBG:** In case, successful tenderer wishes to furnish security deposit in the form of Performance Bank Guarantee of value equal to Security Deposit, the same should be submitted within 30 days of issue of purchase order, failing which a penalty interest of 15% per annum shall be charged for the delay period i.e., beyond 30 (thirty) days from the date of issue of LOA/PO. This PBG should be from a Scheduled Bank and should cover **warranty period plus three months** for lodging the claim. The performance security Bond will be discharged by the Purchaser after completion of the supplier's performance obligations including any warranty obligations under the contract. PBG format specified in FORM – IV

Note: A separate advice of the BG will invariably be sent by the BG issuing bank to the RailTel's Bank through SFMS (**MT 760**) and only after this the BG will become acceptable to RailTel. It is therefore in own interest of bidder to

obtain RailTel's bank IFSC code, its branch and address and advise these particulars to the BG issuing bank and request them to send advice of BG through SFMS to the RailTel's Bank.

Important: SFMS Confirmation of the BG should be on **MT 760** format only.

RailTel Bank Details for PBG:

Name: RailTel Corporation of India Limited
 Account No: 327301010373007,
 IFSC Code: UBIN0805050,
 Bank Name: Union Bank of India,
 Branch address: Union Bank of India, RP Road Branch,
 Bungalow no 109, New No 1-7-252 to 254
 Oxford Street, SD Road, Near ParkLane Center
 Secunderabad – 500003

20. Payment Terms:

Payment will be done after submission of the following documents:

- i. Invoice.
- ii. Delivery Challan/E-way bill
- iii. Contractor's certificate of dispatch
- iv. Inspection Certificate
- v. Consignee's receipt
- vi. Warranty guarantee certificate of OEM
- vii. Performance Bank Guarantee
- viii. OEM certificate for the ordered quantity/ material supplied as per specification.
- ix. Insurance certificate.

100% of the value of the supply of material on receipt and acceptance by the consignee at site duly inspected and accompanied with above mentioned documents.

21. Bill Passing & Paying Authority: Bill Passing Officer is GM/TM Respective Territory of Region & bill paying officer are Associated Finance of regions.

22. Notarized Affidavit: The tenderer shall submit a notarized affidavit on a non-judicial stamp paper stating that they are not liable to be disqualified and all their statement/documents submitted along with bid are true and factual. Standard format of the affidavit to be submitted by the bidder is enclosed as **Form-V. Non submission of an affidavit by the bidder shall result in summarily rejection of his/their bid.** And it shall be mandatorily incumbent upon the tenderer to identify state and submit the supporting **documents duly self-attested** by which they/he is qualifying the Qualifying Criteria mentioned in the Tender Document. It will not be obligatory on the part of Tender Committee to scrutinize beyond the submitted document of tenderer as far as his qualification for the tender is concerned.

The RailTel (RCIL) reserves the right to verify all statements, information and documents submitted by the bidder in his tender offer, and the bidder shall, when so required by the RailTel (RCIL), make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification by the RailTel (RCIL) shall not relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of the Railtel/Railway there under.

In case of any wrong information submitted by tenderer, the contract shall be terminated. Performance Guarantee (PG) of contract forfeited and agency barred for doing business on RailTel (RCIL) for 3years.

23. Online Submissions: The bidder is required to upload and submit the following documents on line before due date & time of tender. The due date & time for closing of the bid as per tender NIT and the bid will be opened as per tender NIT.

- i) EMD.
- ii) Clause wise compliance along with all mentioned documents/Forms for all clauses of Tender.
- iii) Data Sheet of offered item/equipment.

- iv) Financial (Certified copies of audited balance sheets/annual reports of last three preceding financial years) and Technical Eligibility Criteria documents.
- v) Technical Compliance of all Specification of items as per Tender document.
- vi) Proof of document required against Eligibility criteria of OEM (or) Authorized bidder of OEM.
- vii) Statement of deviation as per Form-II
- viii) MAF/OEM Authorization as per Form-III
- ix) Notarized affidavit on a non-judicial stamp paper as per Form-V
- x) Notarized Power of Attorney in name of authorized signatory.
- xi) Form-VI Bidder Organization sheet.

24. Offline documents: Original copy of documents shall be submitted by tenderer offline at RailTel Corporation of India Ltd., 6A, 6th Floor, Gumidelli Towers, Opp: Shoppers Stop, Begumpet – 500016 at any point of time whenever asked for verification.

25. Insurance:

- i. The Contractor shall take out and keep in force a policy or policies of insurance from the date, the delivery of material starts (including the transit portion) against all liabilities of the contractor or the Purchaser. The contractor shall take out and keep in force a Policy or policies of Insurance for all materials covered in schedule of requirement irrespective of whether used up in the portion of work already done or kept for the use in the balance portion of the work until such material are provisionally handed over to RailTel. The contractor should ensure the stores brought to site, against risks as required under the Emergency Risk (Goods) Insurance Act in force from time to time up to contract value.
- ii. It may be noted that the beneficiary of the insurance policy should be RailTel, or the policies should be pledged in favour of RailTel. The contractor shall keep the policy/policies current till the item/equipment are handed over to the purchaser and I&C of the same.

26. Constitution of Firm and Power of Attorney:

1. Any individual(s) signing the tender or other documents connected therewith should specify whether he is signing: -
 - (a) As sole proprietor of the concern or as attorney of the sole Proprietor.
 - (b) As partner or partners of the firm.
 - (c) As a Director, Manager or Secretary in the case of Limited Company duly authorized by a resolution passed by Board of Directors or in pursuance of the authority conferred by Memorandum of Association.
2. In the case of a firm not registered under the Indian Partnership Act, all the partners or the attorney duly authorized by all of them should sign the tender and all connected documents. The original Power of Attorney or other documents empowering the individual or individuals to sign should be furnished to the Purchaser for verification, if required.
3. The RailTel will not be bound by Power of Attorney granted by the tenderer or by the changes in the composition of the firm made subsequent to the execution of the contract agreement.
4. In case where Power of Attorney partnership deed has not been executed in English, the true and authenticated copies of the translation of the same by Advocate, authorized translators of Courts and licensed Petition Writers should be supplied by the contractor(s), while tendering of the work.
5. The duly notarized Power of Attorney shall be submitted in original at the time of bid submission as per clause above.

Note:

- 1) The bidder is required to give acceptance of all the clauses of Tender document. Any deviation / non-acceptance may lead to rejection of the bid.
- 2) Information to Bidder viz. corrigendum /addendum/ amendments etc. for this bid shall be posted on www.railtelindia.com and <https://railtel.enivida.com> only.
- 3) After opening of the technical bid no correspondence/submission of document made at the initiative of the bidder will be entertained. However, the purchaser can, if required, ask for clarifications which need to be

submitted before a target date. The clarifications submitted as required by the purchaser before the target date will be considered.

27. DENIAL CLAUSE - Supplier will not be entitled to any benefit of upward statutory variations in GST rates Announced after expiry of the original Delivery Period as per purchase order & in Case of reduction in GST rates if any, benefit will be passed on to RailTel at any stage of the contract.

28. Liquidated damages - Liquidated damages @0.5% per week or part thereof (with a maximum ceiling of 10% of the order value), shall be applicable if the delivery is not affected within the stipulated deliver period/completion period.

29. Acceptance of the Offers: The RailTel is not bound to accept the lowest or any offer and reserve to itself the right to accept any offer in respect of the whole or any portion of the item specified in the tender and contractor shall be required to supply at the rate quoted.

30. Quantity to be ordered:

As per SOR. However, RailTel reserves the right to cancel the tender for full or part quantity tendered without assigning any reason.

31. Variation of quantity: The purchaser reserves the right to increase and /or decrease the order quantity by a quantity not exceeding 30% of the ordered quantity on the same price and terms and conditions during the currency of the contract, with suitable delivery schedule for the enhanced quantity.

32. Quotations for Imported items: -

1.1 Imported Stores offered by Indian Agents in Indian Currency: Any authorized dealer / agent / recognized industrial distributor quoting on behalf of their foreign principal in Indian Rupees shall have to comply with the following: -

- a) To quote with tender specific authorization from the foreign manufacturer.
- b) (i) While quoting on behalf of foreign principals' tenderers are required to furnish the principal's invoice / Performa invoice along with their quotation.
(ii) Performa invoices, however, may be accepted in exceptional cases where it is not possible to obtain the invoices before the contract is placed.
- c) The tenderer shall have to undertake in the tender to comply with the following:
 - i) Consent to furnish copy of customs out passed bill of entry for the goods, relevant to each consignment, Manufacturer's Test and Guarantee certificate issued by the manufacturer, Copy of Bill of Lading/AWB relevant to the consignment; Copy of commercial invoice of the foreign manufacturer/principals relevant to each consignment.
 - ii) Current and valid authorization/dealership certificate of foreign manufacturer/ principal.
 - iii) Compliance of sea/air worthy packing condition in manufacturer's original packing with manufacturer's tamper proof seal and compliance of the Packing condition as laid down in Standard Conditions of Contract.

1.2 Time for and Date of Delivery; the Essence of the Contract:

The time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be of the essence of the contract and delivery must be completed not later than the date(s) so specified or extended.

Failure to comply with any of the aforesaid conditions as referred to above will make the offer liable to be rejected.

1.3 Tenderer has to indicate the following while submitting the offer:

- a) The precise relationship between foreign manufacturer/principal & their agents/ associates.
- b) The mutual interest which the manufacturer/principal and the Indian agent / associates have in business of each other is to be indicated.

- c) Indian agent's Permanent Account Number is to be indicated.

33. Terms of Delivery:

- a) Mode of dispatch should be by road / reputed courier / in person through the authorized representative of the Tenderer.
- b) Tenderer shall submit the offer clearly on CIP destination basis.
- c) Transit Insurance for risk in transit should be arranged by the supplier since risk in transport in all such cases rests with the supplier.

34. Delivery Schedule

- a) The tenderer should note the required delivery schedule of RailTel given in the tender schedule /offer form and quote accordingly. Vague Delivery terms must be avoided and if quoted will be taken as commercially unresponsive to RailTel's requirement.
- b) Time for and the Date of delivery as specified in tender schedule /offer form is the essence of the Contract. However, extension of Delivery date may be considered in deserving cases where genuine reasons exist. Such extensions of delivery date may be considered with or without Liquidated damages and Denial Clause as per Standard conditions of Contract.
- c) Recover from the Contractor as agreed liquidated damages and not by way of penalty a sum equivalent to half per cent of the price of any stores (including elements of taxes, duties, freight, etc.) which the Contractor has failed to deliver within the period fixed for delivery in the contract as extended for each week or part of a week during which the delivery of such stores may be in arrears where delivery thereof is accepted after expiry of the aforesaid period The upper limit for recovery of liquidated damages will be 10% (Ten Percent) of Total contract value provided in the contract.

35. Marking of Material Supplied:

The tenderer should agree to indicate the Buyer Company Name, Manufacture's Name, Month and Year of manufacturing by casting/stamping/etching/embossing, at an appropriate place of each piece supplied, without affecting the functional utility and structural stability of the components/material.

Marking will be given at the time of issue of PO.

36. Procurement from Manufacturers Authorized agents / Distributors:

Only Manufacturers or their authorized Agents/ distributors need to quote with tender specific authorization from the manufacturers failing which offers are liable to be ignored. Where a manufacturer appoints an agent or a distributor on the basis of a written agreement with him for a specific territory or specific set of items, he shall give an undertaking to the following effect.

- a) Direct dispatch from the premises of the manufacturer to the consignee.
- b) Submission of manufacturer's Test and Guarantee Certificate (MTGC) with each lot of supplies.

37. Purchaser's right to accept any Bid and to reject any or all Bids:

The Purchaser reserves the right to accept or reject any bid, to annul the process at any time prior to award of contract and without thereby incurring any liability to the affected bidder or bidders on the grounds of the Purchaser's action.

38. Issue of Confirmed Supply Orders:

RailTel will issue the Supply Orders within validity period of contract Agreement/Advance Purchase order.

39. Force Majeure Clause: In the event of either party being rendered unable by force majeure conditions to perform any obligation to be performed by them under the contract, the relative obligation of the party affected by such force majeure shall upon notification to the other party be suspended for the period during which force majeure events last. The cost and loss sustained by either party shall be borne by respective parties. The term force majeure employed herein shall mean Act of God, war (declared or not), storms, floods, tsunamis, restraints imposed by Governments, Riots, Strikes, Go Slow, Lock Out or any labour unrest at the works of the contractor (to be substantiated by the contractor with document), civil commotion, fire, accident, sabotage, earthquake or any other

natural calamities, plague, quarantine, import or export embargoes, or change in Govt. policies or the like circumstances or any happening affecting the performance by the contractor or its obligations under this contract which, in the opinion of the RailTel, the contractor cannot reasonably prevent or control against.

40. Trade Receivables Discount System (TReDS):

TReDS feature available	Yes, on m1xchange portal. (Url: http://www.m1xchange.com)
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- i. RailTel is registered with m1xchange TReDS Platform having Buyer registration “BUYER00001496”. The URL for m1xchange platform is <http://www.m1xchange.com>. MSE suppliers/vendors are required to register themselves on m1change platform for availing the required to register themselves on m1xchange platform for availing the facility of bill discounting on TReDs portal. The bidder is mandatorily required to submit its TReDS registration number (as provided by M1xchange portal) and GRN (Goods/Service Receipt Note) Number (as provided by RailTel on delivery of Goods/Service) while submitting the invoices if requires availing TReDS facility.
- ii. MSE vendor will bear all costs relating to availing the facility of discounting on TreDS platform including but not limited to registration chargers, Transaction chargers for financing , discounting chargers , interest on financing, or any other chargers known by any name shall be borne by MSE vendor.
- iii. MSE vendor hereby agree to indemnify, hold harmless and keep RailTel and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from sellers submission, posting or display, participation, in any manner, on the TReDS platform or from the use of services or from the buyer’s breach of any of the terms and conditions of the usage Terms or of this Agreement and any applicable Law on a full indemnity basis.
- iv. RailTel shall not be liable for any special, indirect, punitive, incidental or consequential damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE vendor’s) invoices.

41. E-Tendering Instructions to bidder:

These Special Instructions (for e-Tendering) supplement ‘Instruction to Bidders’.

E - Procurement is the complete process of e-Tendering from publishing of tenders online, inviting online bids, evaluation and award of contract using the system. You may keep a watch of the tenders floated under <https://railtel.enivida.com>. The link of e-procurement portal is also given on our official RailTel portal i.e., www.railtelindia.com under TENDER TAB.

These will invite for online Bids. Bidder Enrolment can be done using "Online Bidder Enrolment".

The instructions given below are meant to assist the bidders in registering on the e-tender Portal and submitting their bid online on the e-tendering portal as per uploaded bid.

More information useful for submitting online bids on the enivida Portal may be obtained at: <https://railtel.enivida.com>.

A. GUIDELINES FOR REGISTRATION:

- i) Bidders are required to enrol on the e-Procurement Portal (<https://railtel.enivida.com/bidderRegistration/newRegistration>) or click on the link “Bidder Enrolment” available on the home page of e-tender Portal by paying the Registration fee of Rs.2000/- +Applicable GST.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.
- iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify / TCS / nCode / eMudhra etc.), with their profile.

- v) Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- vi) Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC /e-Token.
- vii) The scanned copies of all original documents should be uploaded in pdf format on e-tender portal.
- viii) After completion of registration payment, bidders need to send their acknowledgement copy on our help desk mail id eprocurement@railtelindia.com for activation of account.

B. SEARCHING FOR TENDER DOCUMENTS:

- i) There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters.
- ii) Once the bidders have selected the tenders they are interested in, you can pay the Tender fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee tenders will be moved to the respective 'requested' Tab. This would enable the e- tender Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

C. PREPARATION OF BIDS:

- i) Bidder should consider any corrigendum published on the tender document before submitting their bids.
- ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Color option which helps in reducing size of the scanned document.
- iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g., PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.
- v) These documents may be directly submitted from the "My Documents" area while submitting a bid and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process. Already uploaded documents in this section will be displayed. Click "New" to upload new documents.

D. SUBMISSION OF BIDS:

- i) Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by RailTel.
- iii) Bidder has to select the payment option as "e-payment" to pay the tender fee / EMD as applicable and enter details of the instrument.
- iv) In case of BG bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official before the Online Opening of Financial Bid. In case of non-receipt of BG amount in original by the said time, the uploaded bid will be rejected.
- v) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white Colored(unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- vi) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- vii)** The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- viii)** Upon the successful and timely submission of bid click “Complete” (i.e., after Clicking “Submit” in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
- ix)** The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.
- x)** All document needs to be submitted online only. There is no need of submission of offline document. Original copy of documents shall be submitted by tenderer offline at RailTel Corporation of India Ltd., 6A, 6th Floor, Gumidelli Towers, Opp: Shoppers Stop, Begumpet – 500016 at any point of time whenever asked for verification.

E. For any clarification in using enivida Portal:

- i)** Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii)** Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support. Please feel free to contact enivida Helpdesk (as given below) for any query relate to e-tendering.

Phone No.: - 011-49606060 / 9205898228

Mail id: - eprocurement@railtelindia.com.

Annexure-A**Technical Specifications of PLB HDPE Duct:****Make: Duraline/Equivalent.**

S No	Parameter	Unit	Specifications
1	Visual Appearance		Smooth inside & outside surface, free from blisters, shrink hole, scratches & roughness
2	Dimensions		
a	Outer Diameter (OD)	mm	40 mm
b	Wall thickness	mm	3.5 ± 0.2mm
c	Ovality	mm	1.4 Max
d	Standard length	m	1000
e	Thickness of permanent lubricant	mm	> 0.4
f	Maximum outer diameter of FO cable	mm	16
3	Reversion		3% max
4	ESCR		Sample shall not crack or split
5	Crush resistance		Deflection shall be less than 10% with 50kg load for 1 minute and recovery for 5 minutes shall be less than 2%.
6	Tensile strength at yield and elongation at break	N/sqmm.	Min 20 N/sqmm. And Min 500%
7	Impact strength		There should be no crack or split when 10kg load dropped from 1.5 meter height after conditioning at 0 deg centigrade per hour.
8	Internal coefficient of friction		< 0.06
9	Density	Kg/m ³	940 to 958 at 27 °C
10	Melt Flow Rate (MFR)		0.2 1.1 g/10 minutes at 190 °C & 5 kg load.
11	Pressure rating	Kg/sqcm.	15
12	Accessories		Coupler, End plug, End cap.
13	Color		Will be provided at the time of issue of PO.
14	Others		Suitable for direct burial applications

SCHEDULE OF REQUIREMENTS:

SN	Item Description	Qty (KM)	Unit Basic Price (Rs.)	Packing and Forwarding charge (Rs.)	Freight and Insurance charges (Rs.)	GST (Rs.)	All Inclusive Rate (AIR)	Total Amount (AIR * Qty) in Rs.
1	Procurement of Permanently Lubricated HDPE Telecom duct and accessories as per SOR and Technical Specification - (a) End Plugs - 2nos. for each 1Km. duct Coil. (b) Cable sealing 2 nos. for each 1 Km. of duct coil. (c) Plastic Couplers- Slip Fit/Push Fit type- 2nos. for each 1 Km. of duct coil. (As per Tech. spec)	105						
Total								

Form-I

QUALIFYING CRITERIA USER's CERTIFICATE

Name of the Firm Contract No. & date

Scope of Work:

Contract Amount (in Indian Rupees):

Completion Period as per contract Data of Commencement:

Actual date of Successful Completion:

Quality of work : Satisfactory / unsatisfactory
(Please specify)

Name:

Dated:

Designation:

E-mail id:

Contact No:

FORM-II

PROFORMA FOR STATEMENT OF DEVIATIONS

(1) The following are the particulars of deviations from the requirements of the tender specification.

Clause	Deviation	Remarks
		(Including justification)

(2) The following are the particulars of deviations from the requirements of the instructions to Tenderers, General and Special Conditions of contract-

Clause	Deviation	Remarks
		(Including justification)

Signature and seal of the Tenderer

Note: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

FORM III

Manufacturer Authorization form (MAF)

ED/SR,

Dated:

RailTel Corporation of India Ltd.

Subject: Manufacturer Authorization form (MAF) to M/s _____ for _____.

Ref: Tender No. _____.

Dear Sir,

We, M/s _____, are established and reputed manufacturer and service provider of _____ (Product details), having our registered office at _____.

We hereby authorize M/s _____ (Bidder name), Office _____ to participate in bid and subsequently upon award of the bid to execute the supply of our range of products against your above said bid.

We further extend our warranty for _____ years for our range of products offered by M/s _____ against the above-said bid.

Thanking you,

Best regards,

Authorized Signatory

FORM - IV

**Guarantee Bond for Performance Guarantee
(On Stamp Paper of requisite value)
(To be used by approved Scheduled Banks)**

1. In consideration of the RailTel Corporation of India Limited, Registered office at Plate-A, 6th Floor, Office Block, Tower-2, East Kidwai Nagar, New Delhi-110023 and regional office at RailTel Corporation of India Ltd, 6A, 6th Floor, Gumidelli Towers, Begumpet, Hyderabad-50016 (hereinafter called "the RailTel") having agreed to exempt _____ **(Name and address of the Company/ Contractor both Registered and Regional office address)** (hereinafter called "the said Contractor(s)") from the demand, under the terms and conditions of an L.O.A No _____ Dated _____ **[LOA/PO Contract Date]** made between _____ and RailTel Corporation of India Limited, for _____ **[Name of Work/Supply of Materials]** (hereinafter called "the said Agreement") of **Performance Guarantee** for the due fulfilment by the said contractor's) of the terms and conditions contained in the said Agreement, or production of a Bank Guarantee for Rs _____ /- (Rs. _____ Only). We, _____ **(Indicate the name of the Bank and address)** hereinafter referred to as "the Bank") at the request of. M/s _____ Contractor(s) do hereby undertake to pay RailTel an amount not exceeding Rs. _____ Against any loss or damage caused to or suffered or would be caused to or suffered by RailTel by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said Agreement.

2. We, _____ Bank (indicate the name of the Bank and address) do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on demand from the **RailTel** stating that the amount is claimed is due by way of loss or damage caused to or would be caused to or suffered by the **RailTel** by reason of breach by the said Contractor(s) of any of terms or conditions contained in the said.

Agreement or by reason of the Contractor(s) failure to fulfil the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.

3. We, _____ Bank (indicate the name of the Bank and address) undertake to pay to the **RailTel** any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) / Supplier(s) in any suit or proceedings pending before any court or Tribunal relating thereto our liability under this present being, absolute and unequivocal.

The Payment so made by us under this Bond shall be a valid discharge of our liability for payment there under and the Contractor(s) / Supplier(s) shall have no claim against us for making such payment.

4. We, _____ Bank (indicate the name of the Bank and address) further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the RailTel under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till **RailTel** certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this Guarantee. Unless a demand or claim under the Guarantee is made on us in writing on or before the _____ We shall be discharged from all liability under this Guarantee thereafter.

5. We, _____ **(indicate the name of the Bank and address)** further agree with the **RailTel** that the **RailTel** shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the Agreement or to extend time of to postpone for any time or from time to time any of the powers exercisable by the **RailTel** against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension to the said Contractor(s) or for any forbearance, act or omission on the part of **RailTel** or any indulgence by the **RailTel** to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the Constitution of the Bank or the Contractor(s) Supplier(s).

7. We, _____ (**indicate the name of Bank**) lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the **RailTel** in writing.

8. Notwithstanding anything contained herein,

1. Our liability under the Bank guarantee shall not exceed Rs. _____ (In Rupees)

2. This Bank Guarantee shall be valid up to _____ and

3. We are liable to pay the guaranteed and or any part thereof under this Bank Guarantee only and only if you serve upon is a written claims or demand or before.

_____ (Date of expiry of guarantee).

Dated the day of 2023 for _____.

(Indicate the name of the Bank) Witness:

1. Signature Name
2. Signature Name

Form- V**FORMAT FOR AFFIDAVIT TO BE SUBMITTED BY TENDERER ALONG WITH THE TENDER BID DOCUMENTS**

(To be executed in presence of public notary on non-judicial stamp paper of the value of Rs. 100/-. The paper has to be in the name of the tenderer)

I _____ (Name and designation)** appointed as the attorney/authorized signatory of the tenderer (including its constituents), M/s _____ (hereinafter called the tenderer) for the purpose of the Tender documents for the work of _____ as per the tender No. _____ of (RailTel), do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

1. I/we the tenderer (s), am/are signing this document after carefully reading the contents.
2. I/we the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3. I/we hereby declare that I/we have downloaded the tender conditions from RailTel website www.railtelindia.com/ <https://railtel.enivida.com>.I/we have verified the content of the document from the website and there is no addition, no deletion or no alternation to the content of the tender conditions.In case of any discrepancy noticed at any stage i.e., evaluation of tenders, execution of work or final payment of the contract, the master copy available with the RailTel Administration shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. **I/we also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.**
6. **I/we declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.**
7. I/we undersigned that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender BID SECURITY DECLARATION besides banning of business for five years on entire RailTel.Further, I/we (insert name of the tenderer)** _____ and all my/our constituents understand that my/our constituents understand that my/our offer shall be **summarily rejected**.
8. I/we also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of BID SECURITY DECLARATION/SD and Performance guarantee besides any other action provided in the contract including banning of business for five years on entire RailTel.

DEPONENT

SEAL AND SIGNATURE OF THE TENDERER VERIFICATION

I/we above named tender do hereby solemnly affirm and verify that the contents of my/our above affidavit are true and correct.Nothing has been concealed and no part of it is false.

DEPONENT

SEAL AND SIGNATURE OF THE TENDERER

Place:

Date:

**The contents in Italics are only for guidance purpose. Details as appropriate are to be filled in suitably by tenderer. Attestation before Magistrate/Notary Public.

Form-VI

Bidder Organization data Sheet

1	Name of the Organization	
2	Name of the Authorized Person Submitting the Tender Documents (Submit the proof of authorizing the person to sign the tenders by the company on its behalf)	
3	Main line of Business	
4	Years of Experience	
5	Location (indicate address, tel.no., fax and the year from which they are operating in that location)	
6	Contact person	
7	Address	
8	Tel. No.	
9	Fax No.	
10	E-mail ID	

Annexure-B**Consignee Details:**

SN	Qty (KM)	Consignee details	Contact details
1	9	Shri. KSL Appa Rao , Sr.Manager/VSKP, RailTel Corporation of India Ltd,1st Floor, DRM Office Compound, Dondaparathi Junction, Visakhapatnam-530016.	Shri. KSL Appa Rao , Sr.Manager/VSKP, Mob No: 9701729933
2	27	Shri. A Rama Gopal, Field Engineer, Railtel Corporation of India Ltd, C/o Railway Telecom STM-1 PoP, Near Chittoor railway parcel office Chittoor railway station, Chittoor district, Pin code:517001	Shri. A Rama Gopal, Field Engineer/RU, Mob No : 9989358305,7780614930
3	29	Shri. Arun Kumar, Field Engineer/BAY RailTel Corporation of India Ltd, C/o SSE/Tele/office Opp: New running room Near Railway station, Bellary: 583101	Shri. Arun Kumar, Field Engineer/BAY, Shri. Manikanta Mob No: 9974152616
4	40	Alok Singh, Asstt. Manager, RailTel Corporation Of India Ltd, DRM Office Complex, Microwave Building, Ambala Cantt, Haryana-133001	Shri. Alok Singh, Asst. Manager, Mob:9873949514 & 7085039821
